Appendix A

End of Quarter 1: year 2016/17

Each year, we identify a number of performance indicators that measure our key priorities or where we need to improve our performance.

These measures should support the council deliver high quality outcomes and, through regular monitoring, provide an early indication if performance levels are not being achieved.

Over the next year, additional focus will be given to understanding how Watford BC's performance compares with other organisations to ensure we are maintaining or working towards best performance, including upper quartile where this data is available.

	Indicator	Service area	Target for year	Target for period (Q1)			Target Met/ Not Met [% variance]			
	ENVIRONMENTAL SERVICES									
ES1	Residual household waste per household A low result is good for this indicator	Corporate Strategy & Client Services Environme ntal Services Lesley Palumbo	465kg	116.25kg	140.00 120.00 100.00 80.00 60.00 40.00 20.00	ES1: Residu	al household wa	ste per house 47kg TARGET: 116.25k		Above target: 1 [15.1%] Slight decrease in residual has improved the result from Q1 15/16.
					0.00	Q1 15/16	Q4 1	5/16	Q1 16/17	

	Indicator	Service area	Target for year	Target for period (Q1)			Target Met/ Not Met [% variance]			
ES2	Waste recycled and composted A high result is good for this indicator This includes recycling from bring banks (i.e. not just household as ES3)	Corporate Strategy & Client Services Environme ntal Services Lesley Palumbo	46.0%	46.0%	50.00% 45.00% 40.00% 35.00% 30.00% 25.00% 20.00% 15.00% 10.00% 5.00%	ES2: Househo	old waste recycle 40.23%	TARGET: 46.0%	46.95% Q1 16/17	Above target: 1 [2.1%] Green waste has remained steady compared to Q1 15/16. Recycling tonnage improved and seen and increase on Q1 last year.
ES3	Recycled household kerbside collection services (Veolia contract target) A high result is good for this indicator	Corporate Strategy & Client Services Environme ntal Services Lesley Palumbo	47.5%	47.5%		: 49.00%	43.15% Q4 15/16	nposted: cor	*	Above target: 1 [3.2%] Green waste has remained steady compared to Q1 15/16. Recycling tonnage improved and seen and increase on Q1 last year.

	Indicator	Service area	Target for year	Target for period (Q1)			Target Met/ Not Met [% variance]		
ES4	Levels of Litter: Improved street and environmental cleanliness	Corporate Strategy & Client	4.00%	4.46%	RESULT: 4.50%	3.37% ES4: Litter:	Above target:		
	A low result is good for this	Services			4.00%	3.77%	3.97%	TARGET: 4.46%	©
	indicator	Environme ntal			3.50%			3.37%	[24.4%]
		Services			3.00%				Areas surveyed this
		Lesley			2.50%				quarter were:
		Palumbo			2.00%				TudorOxhey
					1.50%				Stanborough
					1.00%				Leggatts
					0.50%				WoodsideCentral
					0.00%				- Contrai
ES5	Levels of Detritus:	Comparato	6.00%	6.00%		Q1 15/16	Q4 15/16	Q1 16/17	
[33	Improved street and	Corporate Strategy &	0.00%	6.00%	RESULT:				Below target: 👢
	environmental cleanliness	Client			10.00%	S5: Detritus	s: street & environm	ental cleanliness	1
	A low result is good for this	Services			9.00%	8.88%			[32.5%]
	indicator	Environme			8.00%			7.95%	
		ntal Services			7.00%		6.79%		The Q1 2016/17 results show an improvement
		Jei vices			6.00%			TARGET: 5.48%	on the same time last
		Lesley			5.00%				year; reducing from 8.88% to 7.95% this
		Palumbo			4.00%				year. The survey has
					3.00%				again highlighted high
					2.00%				speed roads as detritus hot spots and the main
					0.00%				reason that the score
					0.0070	Q1 15/16	Q4 15/16	Q1 16/17	remains above target.

Indicator	Service area	Target for year	Target for period (Q1)	Results and trends	Target Met/ Not Met [% variance]
					Whilst improvements
					on the A41 and A405
					have been noted (and
					reflected in the Q4
					survey results, which
					cover the other half of
					the borough), the A405
					(which falls
					predominately within
					the surveyed area) still
					needs further
					attention. There have
					already been two
					overnight cleansing
					sessions on the high
					speed roads and the
					next is planned for
					November and will
					focus on the A405.

	Indicator	Service area	Target for year	Target for period (Q1)			Results and tre	nds	Target Met/ Not Met [% variance]
ES6	Levels of Graffiti: Improved street and environmental cleanliness A low result is good for this	Corporate Strategy & Client Services	3.5%	3.71%	RESU	LT: 1.98% ES6: Graffiti: 4.96%	street & environ	mental cleanliness	Above target:
	indicator	Environment al Services			.00%		3.82%		[46.6%]
		Lesley Palumbo			3.00%			TARGET: 3.71%	This is an improvement on last quarter and last year. The survey has
					2.00%			1.98%	highlighted for further effort in main retail and commercial, recreational and other
					0.00%				highways to ensure good performance is maintained,
						Q1 15/16	Q4 15/16	Q1 16/17	
ES7	Levels of Fly-posting: Improved street and environmental cleanliness A low result is good for this	Corporate Strategy & Client Services	0.6%	0.36%		LT: 1.19% ES7: Fly-postin	g: street & enviro	nmental cleanliness	Below target:
	indicator	Environment			2.50%				[84.0%]
		al Services Lesley			2.00%	1.79%	1.84%		Flyposting remains a challenge to deal with and is widespread;
		Palumbo			1.50%			1.19%	however there has been a 0.6%
					1.00%				improvement in performance on this
					0.50%			TARGET: 0.36%	time last year. The survey has highlighted that more attention is
					0.00%	Q1 15/16	Q4 15/1	L6 Q1 16/17	required to tackle the

	Indicator	Service area	Target for year	Target for period (Q1)	Results and trends	Target Met/ Not Met [% variance]
						problem in other retail and commercial locations and to continue efforts to deal with main road flyposting, such as the 'Scrap Cars Wanted' poster that continue to appear. There has been an increase in micro sticker flyposting, which are difficult to remove due to the adhesive used.
ES8	Waste, Streets and Parks complaints Complaints A low result is good for this indicator	Corporate Strategy & Client Services Environment al Services Lesley Palumbo	Not applicab le	Not applicable	ES8: Waste, Streets & Parks: complaints 14 12 10 8 6 4 2 Q115/16 Q416/17 Q116/17	No target is set for this indicator All 3 complaints were related to the street cleansing service.

	Indicator		Results and trends							Target Met/ Not Met [% variance]			
	LEISURE AND COMMUNITY												
LC1	Throughput of Watford Leisure Centre: WOODSIDE A high result is good for this indicator	Leisure & Community Services Client Corporate, Leisure & Community Client Lesley Palumbo	2% increase against 2015/16 results9	206,130	RESULT: 250,000.00 200,000.00 150,000.00 100,000.00	LC1:		hput: Watf	221,680	TARGET: 206,15	220,260	le	Above target: 1 © [6.9%]
					0.00		Q1 15/16		Q4 16/17		Q1 16/17		

	Indicator	Service area	Target for year	Target for period (Q1)	Results and trends Target Met/ Not Met [% variance]
LC2	Throughput of Watford Leisure Centre: WOODSIDE that are concessions This is an indicator where it cannot be said that a high or low result is good. The council would not want to see a low level of take up by concessions	Leisure & Community Services Client Corporate, Leisure & Community Client Lesley Palumbo	2% increase against 2015/16 results9	38%	RESULT: 38% LC2: Throughput: Watford Leisure Centre: Woodside: concessions 38% TARGET: 38% [2.6%] Q1 15/16 Q1 15/16 Q4 16/17 Q1 16/17
LC3	Watford Leisure Centre: WOODSIDE membership A high result is good for this indicator	Leisure & Community Services Client Corporate, Leisure & Community Client Lesley Palumbo	2% increase against 2015/16 results9	6,807	LC3: Watford Leisure Centre: Woodside: memberships 10,000 9,000 8,000 7,000 6,674 TARGET: 6,807 1,000 1,000 0 0 0 0 0 0 0 0 115/16 Q416/17 Q116/17

	Indicator	Service area	Target for year	Target for period (Q1)		R	tesults and trends		Target Met/ Not Met [% variance]
LC4	Watford Leisure Centre: WOODSIDE Number of complaints & compliments Complaints A low result is good for this indicator Compliments A high result is good for this indicator	Leisure & Community Services Client Corporate, Leisure & Community Client Lesley Palumbo	Not applicab le	Not applicable	160 140 120 100 80 60 40 20	LC4: Wa	57 Compliments atford Leisure Cent complaints & Comp compliments 88	re Woodside:	No target is set for this indicator The operator has introduced a process where staff actively seek feedback from users resulting in increased feedback
LC5	Throughput of Watford Leisure Centre: CENTRAL A high result is good for this indicator	Leisure & Community Services Client Corporate, Leisure & Community Client Lesley Palumbo	2% increase against 2015/16 results9	101,313	RESULT 120,000 100,000 80,000 60,000 40,000 20,000	Q115/16 F: 106.662 LC5: Through 99,327	Q416/17 ghput: Watford Leis 101,873	Q116/17 ure Centre: Central 106,662 TARGET: 101,313	Above target: 1 © [5.3%]

	Indicator	Service area	Target for year	Target for period (Q1)			Result	s and trend	ls		Target Met/ Not Met [% variance]
LC6	Throughput of Watford Leisure Centre: CENTRAL that are concessions This is an indicator where it cannot be said that a high or low result is good. The council would not want to see a low level of take up by concessions	Leisure & Community Services Client Corporate, Leisure & Community Client Lesley Palumbo	2% increase against 2015/16 results	47%	RESULT: LC6: The 50% 45% 40% 35% 30% 25% 20% 15% 10% 5% 0%		Watford L	eisure Cent	re: Central; (Concessions 47%	On target: () [0%]
					070	Q1 15/	16	Q416/17		Q1 16/17	
LC7	Watford Leisure Centre: CENTRAL membership A high result is good for this indicator	Leisure & Community Services Client Corporate, Leisure & Community Client Lesley Palumbo	2% increase against 2015/16 results9	5,873	7,000 6,000 5,000 4,000 3,000 2,000 1,000	6,041 LC7: Watt		Not available		6,041 Q1 16/17	Above target: © [2.9%]

	Indicator	Service area	Target for year	Target for period (Q1)		Results and trends					Target Met/ Not Met [% variance]
LC8	Watford Leisure Centre: CENTRAL	Leisure & Community	Not applicab	Not applicable	RESUL	T: Compl	aints: 30 (Complim	ents: 35		No target is set for this
	Number of complaints & compliments	Services Client	le		80	LC	8: Watford Complai	nts & Cor	Centre Cen mpliments ⁷²		indicator.
	C1: Complaints A low result is good for this	Corporate, Leisure &			70 60	Complai	nts ■ Complim		_		The operator has introduced a process where staff actively
	indicator C2: Compliments	Community Client			50						seek feedback from users resulting in
	A high result is good for this indicator	Lesley Palumbo			30	27		31		30	increased feedback
					20 10	:	16				
					0	Q1 15/1	.6	Q416/1	7	Q1 16/17	_
LC9	Number of ticketed performances: Watford	Leisure & Community Services	185	46	RESUL		ord Colosse	um: numl	ber of ticke	ted	Belowtarget:
	Colosseum A high result is good for this	Client			50 45	49	perfor	rmances 42	TARG	ET: 46	! [21.7%]
	indicator	Corporate, Leisure & Community Client			40 35 30					26	Quarter 3, which includes the Christmas period, usually sees a
		Lesley Palumbo			25 20						significant increase in performances so the indicator can still
					15 10						achieve end of year target. HQ is also
					5	Q1 15/16		Q416/17		Q1 16/17	pursuing a policy of fewer but higher quality / targeted events.

	Indicator	Service area	Target for year	Target for period (Q1)	Results and trends T	arget Met/ Not Met [% variance]
LC10	Number of dark days: Watford Colosseum	Leisure & Community Services Client Corporate, Leisure & Community Client Lesley Palumbo	84 days	21 days	36 35 30 25 22 20 TARGET: 21 15 10 5 0 Q1 15/16 Q4 16/17 Q1 16/17 mi	[71.4%] hilst this indicator has been profiled equally across the four quarters, you would expect to see a higher number of dark days during the summer months and fewer during the winter onths when bookings / performances are high.

	Indicator	Service area	Target for year	Target for period (Q1)			Target Met/ Not Met [% variance]		
	PARKING SERVICES	1	-		1				
RD1	Penalty Charge Notices issued	Regeneration & Development	Not applicab le	Not applicable	7,000		enalty Charge Notic	ces issued	This indicator does not have a target set.
					6,000 5,000 4,000 3,000 2,000 1,000	4,880	6,011	5,899	
RD2	Tribunal appeals (won/lost/not contested)	Regeneration & Development	Not applicab le	Not applicable	RESULT		Q4 15/16 st: 4: Not contests		This indicator does not have a target set.
						NOT CONTESTED, 2 LOST, 5 WON, 14	NOT CONTESTED, 3 LOST, 7 WON, 14	NOT CONTESTED, 2 LOST, 4 WON, 7	

	Indicator	Service area	Target for year	Target for period (Q1)	Results and trends	Target Met/ Not Met [% variance]
RD3	Reasons for appeals lost (narrative measure)	Regeneration & Development	Not applicab le	Not applicable	 Reasons for appeals lost (narrative measure) Adjudicator not satisfied P&D machine fully operational at time of contravention Adjudicator not satisfied appellant was keeper of vehicle at the time of the contravention (1 appellant re: 4 cases/PCN's) 	This indicator does not have a target set.

	Indicator	Service area	Target for year	Target for period (Q1)			Target Met/ Not Met [% variance]			
	REVENUES & BENEFITS				1					,
RB1	Average time to process housing benefits claims (from date of receipt to date processed)	Revenues & Benefits Jude	22 days	22 days	25.00	T: 20.75 d	Above target:			
		Green			+	22.00 da		TARGET: 22 days	20.75 days	©
	A low result is good for this indicator				20.00		20.00	Julys		[5.7%]
					15.00					
					10.00					
					5.00					
					0.00	04.45/	US 044	6/87	0446/47	
RB2	Average time to process change of circumstances	Revenues & Benefits	15 days	15 days	RESUL	Q1 15/2 T: 13.61 d		6/17	Q116/17	
	(from date of receipt to date	Denents			16.00	RB2: Benef	its processing: char	nge in circumstar	ices	Above target:
	processed)	Jude Green			14.00	14.00 da	ys	ARGET: 15 days		©
	A low result is good for this indicator				12.00		12.00 0	days		[9.3%]
					10.00					
					8.00					
					6.00					
					4.00					
					2.00					
					0.00	Q1 15/1	L6 Q416	/17 (Q1 16/17	

	Indicator	Service area	Target for year	Target for period (Q1)			Target Met/ Not Met [% variance]		
RB3	Collection rates of council tax	Revenues & Benefits	96.00%	29.43%	30.00%		: Collection rate: council tax	Below target:	
	A high result is good for this indicator	Jude Green			25.00%	29.43%			(O.5%)
					20.00%				Property database is growing.
					15.00%				
					5.00%		Not applicable as		
					0.00%		this is a cumulative result		
RB4	Collection rates of NNDR	Revenues &	97.3%	31.69%		Q115/16	Q416/17	Q116/17	
	(against profiled target)	Benefits	37.370	31.03/0	35.00% ₁	31.28% F	RB4: Collection rate: NNDR		Below target:
	A high result is good for this indicator	Jude Green			30.00%	31.69%	TARGET: 31.69%	31.28%	(E) [1.3%]
	indicator				25.00%				[2.075]
					20.00%				
					15.00%				
					10.00%				
					5.00%		Not applicable as this is a cumulative result		
					0.00%	Q1 15/16	Q416/17	Q1 16/17	

	Indicator	or Service area for			Results and trends							Target Met/ Not Met [% variance]
	HUMAN RESOURCES	•										•
HR1	Sickness absence (working	HR	5 days	5 days	RES	ULT: 5.78 day	/s					_
	days lost per employee,	Catlan										Below target:
	rolling 12 month rate)	Cathy Watson			6	Н	R1: Staff sick	c <mark>ness ab</mark> 5.72 days		5.78 days	i	
	A low result is good for this indicator				5				TARGET: 5 days		•	[15.6%]
						4.60 days						
					4							
					3							
					2							
					1							
					0	Q1 15/16		Q416/17		Q1 16/17		